

## Contact Details



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## Table of Contents

About Us	3
Our Structure	4
Agenda of the 42 <sup>nd</sup> Annual General Meeting	6
Minutes of the 41 <sup>st</sup> Annual General Meeting	7
2017 President's Report	9
Treasurer's Report	11
Chief Executive Officer's Report	13
In-Home Care Report	15
NSW Nanny Services Report	16
PEAK Training Report	17
Sponsors' Working Party Report	19

## Appendix

Audited Financial Statements ended 30 June 2017

## About Us

The NSW Family Day Care Association Inc. was established in 1976 with the aim to promote and support all aspects of Family Day Care within the community.

- We promote the well-being of children and encourage the discussion and exchange of ideas relating to children and their needs
- We inform and support those involved in Family Day Care
- We coordinate and act on problems specific to Family Day Care in NSW
- We act as a body on research, education, publicity and submissions relating to the Family Day Care sector
- We disseminate information relating to Family Day Care
- We act as an advisory body
- We liaise with Government and non-government organisations

We aim to achieve our objectives via five main areas:

1. Research
2. Information and Advice
3. Advocacy
4. Education and Training
5. Consultation



## Our Structure

The NSW Family Day Care Association consists of three business arms:

### **NSW In-Home Childcare Services**

NSW In-Home Childcare Service is a flexible form of childcare designed to accommodate the needs of families unable to access mainstream childcare and who meet the Department of Education & Training criteria to access In-Home Childcare. In-Home Childcare is targeted to families who have no access to existing childcare services or their circumstances mean that existing childcare services cannot meet their needs as well as:

- The child or parent has an illness or disability;
- The child lives in a rural and remote area;
- The work hours of the child's guardian or partner are hours when no other approved childcare service is available; or
- The child's guardian (or guardian's partner) is caring for three or more children who have not started school.

NSW In-Home Childcare Services is funded by the Australian Government Department of Education & Training and is one of the business arms of NSW Family Day Care Association. The NSW In-Home Childcare brokerage contracts an approved agency to support educators to provide care and quality early childhood programs in the child's own home.

### **NSW Nanny Services**

NSW Nanny Services is a not-for-profit organisation delivering early childhood education and care across NSW.

NSW Nanny Services aims to provide additional and flexible care options for families experiencing difficulty in obtaining care due to non-standard hours, living in remote or rural areas as well as other access needs. We want to meet the demand of a large number of families who are unable to find childcare services.

NSW Nanny Services believes that fostering and building strong reciprocal relationships with families and nannies to provide a holistic and inclusive approach to early childhood is fundamental in a child's life.

### **PEAK Training**

PEAK Training is NSWFDCA's own Registered Training Organisation (RTO Number 90869). We offer nationally accredited and recognized training qualifications, as well as short courses for all service types in early childhood education and care.

Courses can be completed via face to face classes, webinars or online learning and include a wide range of topics for both service staff and educators.

## **PEAK Training offers:**

- Nationally endorsed and recognised qualifications
- Specialist Family Day Care trainers
- Current industry knowledge and practices
- Highly qualified and dedicated professional trainers
- Flexible learning approaches
- Networking opportunities
- Funding and individualised payment plans
- Quality ongoing student support
- FDC specific telephone advice
- Support and resources to FDC services across the state

## **Accredited Courses**

Certificate III in Early Childhood Education and Care (CHC30113)

Diploma of Early Childhood Education and Care (CHC50113)

Identify and Respond to Children and Young People at Risk (CHCPRT001)

Participate in Work Health and Safety (HLTWHS001)

## **Professional Development**

Child Protection (Refresher)

FDC Business Development

Guiding Children's Behaviour to Attain Self-regulation

Promote and Provide Healthy Food and Drinks

QIP: The 'Who, How & When' webinar series

Social Media in Children's Services

Sustainability in Early Childhood Settings

Understanding and Supporting Inclusion in Early Education and Care Settings

Work, Health and Safety (Refresher)

**All courses reflect current industry practice and new courses are added to reflect this.**

**PEAK Training's courses equip learners with the skills and knowledge required to experience the joy of working within the children's services industry.**



# Agenda of the 42<sup>nd</sup> Annual General Meeting

The 42<sup>nd</sup> Annual General Meeting of Members will be held at the City Tattersalls Club, Sydney at 9.30am on Friday 24 November 2017.

1. **WELCOME**
2. **ATTENDANCE**
  - 2.1 VOTING MEMBERS
  - 2.2 NON-VOTING MEMBERS
  - 2.3 APOLOGIES
3. **MINUTES OF 41<sup>st</sup> ANNUAL GENERAL MEETING**
4. **PRESIDENT'S REPORT** (Janet Coleman)
5. **TREASURER'S REPORT** (Patricia Marson)
6. **CHIEF EXECUTIVE OFFICER'S REPORT** (Anita Jovanovski)
7. **PEAK TRAINING REPORT –Tabled**
8. **NSW IN-HOME CARE SERVICES REPORT – Tabled**
9. **NSW NANNY SERVICES REPORT - Tabled**
10. **WORKING PARTY REPORTS – Tabled**
11. **MOTIONS TO BE CONSIDERED – NIL**
12. **ELECTION OF BOARD OF BOARD OF MANAGEMENT OF NSWFDCA**
  - 12.1 All positions declared vacant.
  - 12.2 Election of Board of Management

Nominations for the Board of Management are:

<b>Patricia Marson</b>	Proposer: Sue Evans	Seconder: Elizabeth McManus
<b>Kellie McNamara</b>	Proposer: Janet Coleman	Seconder: Lisa Keighran
<b>Justeene Durban</b>	Proposer: Sue Skrabanich	Seconder: Kristine Eldridge
<b>Janíce Francis</b>	Proposer: Sharon Dodd-Gilhooly	Seconder: Julie Parnham
13. **ACKNOWLEDGEMENTS**
14. **OPENING TIME CAPSULE “2012 FAMILY DAY CARE IN NSW HOPES & VISIONS FOR 2017”**
15. **CLOSURE**

## Minutes of the 41<sup>st</sup> Annual General Meeting

Meeting held at the City Tattersall Club, Sydney on Friday 25 November 2016

1. **Welcome** was delivered by Kerrie Yates, Chairperson
2. **Attendance**
  - 2.1 **Voting Members** as per Attendance Record
  - 2.2 **Non-voting Members** as per Attendance Record
  - 2.3 **Apologies:** Kellie McNamara, Sue Skrabanich, Jan Morgan, Justine McKnight, Anita Jovanovski, Sandra Luvis, Kerrie Shelton, Patty Sams
3. **Minutes of Fortieth Annual General Meeting**

**Motion:** That the minutes of the fortieth Annual General Meeting be accepted  
**Moved:** Catherine Hunter  
**Seconded:** Janet Coleman  
**Carried**
4. **President's Report** delivered by Kerrie Yates  
**Motion:** That the President's Report be accepted  
**Moved:** Jane Isenhood  
**Seconded:** Janîce Francis  
**Carried**
5. **Treasurer's Report** delivered by Patricia Marson  
**Motion:** That the Treasurer's Report be accepted  
**Moved:** Janet Coleman  
**Seconded:** Lisa Coghlan  
**Carried**
6. **Chief Executive Officer's Report** delivered by Kerrie Yates on behalf of Anita Jovanovski  
**Motion:** That the Chief executive Officer's Report be accepted  
**Moved:** Catherine Hunter  
**Seconded:** Patricia Marson  
**Carried**
7. **PEAK Training Report** - Tabled
8. **In Home Care Report** - Tabled
9. **Nanny Services Report** - Tabled
10. **Working Party Reports** – Tabled
11. **Motions to be considered** - Nil
12. **Election of Executive and Board of Management**

12.1 In accordance with the Constitution, all positions were declared vacant and a vote of thanks was extended to the outgoing Board.

#### 12.2 Election of President

Nominations for the position of **President** were called from the floor

**Motion:** That Kerrie Yates be elected as President of NSWFDCA

**Moved:** Patricia Marson

**Seconded:** Janet Coleman

**Carried**

#### 12.3 Election of Executive and Board of Management

Nominations for the Executive and Board of Management received in accordance with the Constitution are as follows:

##### **City Vice President:**

**Motion:** That Janîce Francis be elected as City Vice President of NSWFDCA

**Moved:** Susan Rossiter

**Seconded:** Catherine Hunter

**Carried**

##### **Country Vice President:**

**Motion:** That Lisa Keighran be elected as Country Vice President of NSWFDCA

**Moved:** Glynis Richardson

**Seconded:** Narelle McDonald

**Carried**

##### **Treasurer:**

**Motion:** That Janet Coleman be elected as Treasurer of NSWFDCA

**Moved:** Sandra Luvis

**Seconded:** Angie Hunter

**Carried**

##### **Secretary:**

**Motion:** That Lisa Coghlan be elected as Secretary of NSWFDCA

**Moved:** Catherine Hunter

**Seconded:** Kerrie Shelton

**Carried**

##### **Ordinary Board Members:**

**Motion:** That Catherine Hunter be elected as Ordinary Board Member of NSWFDCA

**Moved:** Jenny Marquis

**Seconded:** Kara Adams

**Carried**

**Motion:** That Patricia Marson be elected as Ordinary Board Member of NSWFDCA

**Moved:** Elizabeth McManus

**Seconded:** Patricia Fischer

**Carried**

### 13. Acknowledgments

The President, Kerrie Yates, thanked the membership for their continuing support of the NSWFDCA. She encouraged members to consider participating in Association working groups in which they have expertise.

#### **14. Closure**

The meeting was declared closed at 2.40 pm.

## 2017 President's Report

### Janet Coleman

The Annual General Meeting is an opportunity to reflect on our achievements and challenges of the previous year. Each member service experiences success and challenge and this Association strives to assist members to achieve the best outcomes. The Association is supported by our Chief Executive Officer, the Board of Management, the staff at the Association office and our individual members and sponsors.

The role of the Board of Management is to uphold the mission, vision and values of the organisation, approve and amend governance policies and delegate the implementation of those policies to the CEO, guide and manage the CEO, review financial statements, approve the budget and ensure that the financial assets of the organisation are safeguarded and used appropriately, offer input into the strategic plan and review the composition of the Board. This year we have two significant achievements. All governance policies have been reviewed and will now be available to Board members in an electronic format and the review of the composition of the Board was conducted which resulted in a constitutional change to reduce the number of Board members and to change the way positions are appointed. This is a major success and will assist with the succession planning for the Board of Management.

I would like to acknowledge the contribution of the Board members of the last 12 months. Kerrie Yates, Catherine Hunter, Lisa Coghlan, Lisa Keighran, Patricia Marson, Kellie McNamara and Justeene Durban. The Board has experienced considerable change. Kerrie Yates resigned from the Board in March. I would like to acknowledge Kerrie's contribution to the Board. Kerrie was elected to the Board in 2011 and held the position of President for 4 years. Her dedication to Family Day Care and the Association has been greatly appreciated. Catherine Hunter resigned from Board this year and I would like to acknowledge Catherine's 3 year contribution to the Board. Lisa Coghlan resigned from her position as Secretary in April. Lisa was a member of the Board for 2 years. Expressions of interest were called for Board positions and Kellie McNamara and Justeene Durban were appointed to the Board. I have been supported by all members of the Board and I value their support and skills.

Anita Jovanovski, our CEO, continues to represent our Association at all levels of consultation. Anita is respected within the sector, by Government Departments, both Commonwealth and State authorities and is a professional and passionate advocate for Family Day Care.

Thank you to Anita, Maria Fazio and her team for NSW In-Home Childcare Services and the NSW Nanny Services, Nicky Lewis and the team in PEAK Training, Jenny Hoang and Kate Tran in Accounts and Magda Jansen Membership and Communication Officer. Your professional attitude and support is appreciated.

Thank you to the members of this Association. Your support, resilience, professional input and willingness to network, share ideas and resources forms our foundation. The financial commitment from the membership for quality resources has resulted in the final release of the Educator Induction Package - another success for 2016-2017.

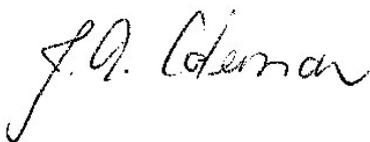
The challenges for services this year have hinged around financial viability in an extremely competitive market, the changes to legislation, the continual compliance updates and a general

uncertainty regarding the future of some services. Fortunately, there has been a commitment from the relevant authorities to reduce the number of new services and close existing services that are non-compliant.

The next year will present the Association and all members with new challenges. The obvious challenges will be the changes to the National Quality Standards in February and the Families Package and Child Care Subsidy in July. We will also move to a model where the number of educators per service will be capped and the coordinator to educator ratios will come into effect. Again, the resilience of members will be tested. You are fortunate to be members of an Association that will provide advocacy, support and advice throughout these changes.

I believe that the next year will provide additional challenges for this membership. We have experienced a decrease in member numbers for several years and therefore a decrease in revenue. The challenge for members will be to consider ways to expand the membership or to explore other revenue raising opportunities. It may be necessary to consider broadening the membership base to include membership from other not-for-profit services from other States and Territories, or to consider business opportunities that previously members would not contemplate. New opportunities may challenge the membership, however, if the benefits your membership and the viability of the Association are the primary focus, I am confident that this strong network of ethical services will continue to ensure the longevity of this professional and productive NSW Family Day Care Association.

I would like to thank you for the opportunity to participate in the Board of Management and I wish the new Board every success in the coming year.

A handwritten signature in black ink, appearing to read "J. A. German". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

## Treasurer's Report

### Patricia Marson

As Treasurer of the NSWFDCA, it is once again my role to present the Association's audited financial report to the Annual General Meeting.

The financial statements for the year ending 30 June 2017 have been audited by Mr. Frank Khouri, of H G Khouri and Associates, the Association's auditor. They are general purpose statements, prepared in accordance with Australian Accounting Standards.

When consolidating the Income and Expenditure for the Association and its Business Arms for the year ending 30 June 2017, the Association this year reports a deficit from ordinary activities is \$191,910.00

The contributing factors to this result with a comparison to last year are summarised as follows:

	2016-2017	2015-2016
Association	(127,218)	(230,496)
PEAK Training	(65,852)	13,420
In-Home Care	20,709	16,977
NSW Nanny Services	(19,548)	(25,485)

Whilst it is my task to report on a negative result for the 2017 financial year, I draw members' attention to the total equity of the Association. Our retained earnings at 30 June 2017 are \$1,392,079, and the short term bank deposits held by the Association have grown from \$1,026,956 to \$1,050,677 in the financial year.

The Association's ongoing commitment to supporting the needs of its members in the 2016-17 financial year led to the approval by members of a budget which would result in a deficit of \$47,000. This budget was presented and approved as a one off measure to ensure that membership fees were affordable. The Board of Management advised members that the anticipated deficit would be met by drawing down on the Association's investments. This move has not been necessary, as seen above.

When analysing the approved income budget against the audited financial statement, Membership fees exceeded our estimates by \$7,700, however no additional Associate Memberships were approved. Anticipated interest earnable was \$27,353 less than budgeted as a result in the dramatic decline in interest rates (earnable) during the year. Income from resource sales, insurance commission and sundry sources fell below expectations to a sum of \$14,542.

Expenditure in 2016-17 included \$51,560 for marketing, the final expense associated with the out of budget allocation of \$200,000 for marketing and promotion. Wages, salaries and on-costs expenditure was \$27,728 less than budgeted and State Committee, Regional Representative and Board expenses were approximately \$4,000 less than anticipated.

PEAK Training income was reduced by \$547,516 compared to 2015-16, the ongoing result of the loss Professional Support Coordinator Alliance funding. Training revenue, in general, decreased by \$29,972. This decrease can be attributed to higher levels of competition in the sector. PEAK was successful in attracting \$415,505 in training funds through the Federal Government.

With the exception of expenditure on the development of training and resource materials, PEAK's expenditure in the reporting period was \$209,331 less than in 2015-16; an indication of PEAK's commitment to maintaining its financial viability. \$105,162 was spent on the development of training and resource materials, an increase of \$94,318 on the previous year, in recognition of the importance of maintaining high professional standing within a very competitive sector.

The proposed requirement for a minimum of Certificate III for Home-based Educators is seen as a great opportunity for PEAK to provide these Educators with qualifications across various modes. NSWFDCA In Home Child Care Brokerage has once again seen an increase in income from operational funding and administrative levies. Income for the 2016-17 financial year increased by \$149,005.

In line with increased utilisation both through the brokerage and direct service provision, payments of administrative levies to services has also increased by \$20,873 and resource material and training expenses by \$8,834. Wage and salary expenses have increased by \$117,645, understandable when considering compliance and accountability requirements. In all, NSWFDCA In Home Child Care Brokerage has exceeded their 2015-16 annual profit.

NSW Nanny Services has enjoyed greater levels of success than pilot programmes in other states, some of which have failed to thrive completely. Anita Jovanovski and her management team continue to consult regularly with the Federal Government, and the cost effectiveness of the Pilot was closely monitored throughout the year, resulting in a more successful outcome than in 2015-16.

From 1 July 2017, the NSWFDCA made major changes to its allocation of income and expenditure and reporting methods. From that date, the Membership budget has incorporated only that income which is generated through Association activities, membership fees, resource sales, insurance commission and interest earned. Membership expenditure is those costs which are expended for the benefit of members. These include the conduct of State Meetings and the salaries and on-costs of the Member Services Officer.

With the exception of a small wage component in recognition of service support, all wages and salaries have been removed from the Membership budget and allocated to the business arms.

The business arms no longer pay Management fees to the Membership budget.

We believe that this change provides greater clarity to members regarding the range of membership services and supports offered and the overall financial operations of the Association.

The Association's accounts are accurately maintained and closely monitored by Jenny Hoang, the Association's Accountant and Kate Tran, Accounts Assistant. Their diligence ensure that provisions are made for the Association's long and short term obligations



## Chief Executive Officer's Report

### Anita Jovanovski

2016-2017 was a year of consolidating for NSW FDC Association and adapting to the impact of the shifting Government policy and funding mechanisms. These continue to influence our operations, reinforcing the need to maintain our key advocacy role in the sector.

At the Commonwealth level, NSW Family Day Care Association work with the broader sector to advocate for the finalisation of the \$3.1b Jobs for Families Package. NSW Family Day Care Association also continues to be a member on the Australian Government working groups.

The Association was granted Charity Status this year and the effective date of registration was taken back to 1 July 2013. We are registered under the subtypes 'Advancing education' and 'Advancing social or public welfare'.

Throughout 2016 the development of the NSW Family Day Care Associations Strategic Plan 2017 – 2019 has identified significant goals for the next three years. This new plan proudly looks forward with a bold vision for our future and sets the pathway for making the Association well placed in the future.

The Association continues to deliver the Family Day Care Services Education and Support Project nationally on behalf of the Australian Government. This enabling Family Day Care services to understand the changes in relation to the Family Assistance law and their obligations.

I resigned from the Community Child Care Co-operative Board on 21 February 2017, after 12 years of service. My membership on the Ministerial Advisory Council for Child Care and Early Learning ceased at our last meeting on 15 June 2017, as the Jobs for Families Package had been passed through Parliament.

My external positions successfully held during 2016 - 2017 included:

- Participates in Australian Government Department of Education and Training 'Technical Group' Meetings
- Representative on the Australian Government Department of Social Services Stakeholder Engagement Forum
- Executive member on NSW Early Childhood Australia (ECA)
- Deputy Chair on the NSW Children's Week Committee
- Member on the Commonwealth Implementation and Transition Minister's and Secretary's Rules working Group
- Member on the Commonwealth Implementation and Transition Communications Working Group
- Committee member on Blacktown Council's Kid's Early Learning Advisory Committee
- Participate in NCOSS NSW Children's Services Forum Meetings
- Participate in ITAB Meetings
- Participate in FDC State Peak Working Group Meetings

It is vital that the Association continues to maintain, strengthen and grow our professional partnerships moving forward; this enables the Association to hold our high profile within the Family Day Care sector and the broader Early Childhood Education and Care sector.

A big thank you to the Association's Board of Management throughout 2016 – 2017, Kerrie Yates, Patricia Marson, Janet Coleman, Lisa Keighran, Lisa Coghlan, Catherine Hunter, Kellie McNamara and Justeene Durban. Your guidance, support and governance is greatly appreciated.

Thanks also to all the dedicated Managers, Team Leaders, Executive team and all staff at the Association office. Also a deserving thanks to our service providers, trainers and consultants for the expert FDC support they provide to the NSW sector.

**NSWFDCA Executive Team 2016-2017:**

Anita Jovanovski – CEO

Jenny Hoang – Accountant

Robyn Thomas – PA to CEO

Magda Jansen – Membership and Communication Officer

Denise McKay – HR Officer

Kate Tran – Accounts Assistant

**FDCS Project Team:**

Anita Jovanovski – Project Manager

Treena Allen – Project Coordinator

## NSW In-Home Childcare Services Report

### **Maria Fazio, Manager**

Between 2016 and 2017 NSW In-Home Childcare Services, along with its Service Providers, has grown in its capacity to deliver quality home based education and care to families within NSW. The In-Home Care team's work ethic in delivering quality programs for children has been foremost in every practice across its operations.

NSW In-Home Childcare Services continues to work in collaboration with the following organisations; Cerebral Palsy Association, Benevolent Society, Brighter Futures, Westmead Children's hospital, FACS and NSW Health.

NSW In-Home Childcare Services will continue to encourage educators to undertake Fee Free Part Qualifications through the Smart and Skilled funding via the PEAK Training business arm. Our service has worked in partnership with PEAK Training and offered educators the opportunity to take part in this for their own professional development.

We will continue to provide excellence in our practices and operate to the recommendation of the National Quality Framework to ensure that our standards are high in meeting the best outcomes for children and families.

Our service has undergone a transition of sorts as we moved from our long term software provider Harmony to HubWorks. We are optimistic that this will be positive change for our service in the long term.

NSW In-Home Childcare Services has 499 In-Home Care placements within New South Wales. NSW In-Home Childcare Services would not continue to run successfully without the support of NSW Family Day Care Association Inc. as well as the dedicated staff in the In-Home Care team that work tirelessly to ensure the service is one of excellence.

### **NSW In-Home Childcare Team**

Maria Fazio –Manager

Andrea Manzo-Dong – Family Liaison Facilitator

Vicki Jones – Family Liaison Facilitator (Central coast)

Rosalba Tripaldo – Family Liaison Facilitator

Dusanka Romic – Senior Administrator

Anne Bentley – Administrator

Martha Franklin – Administrator



## NSW Nanny Services Report

**Maria Fazio, Manager**

NSW Nanny Services currently has 52 families utilising the programme with 45 nannies working across these families.

As the Nanny Pilot Programme will be ceasing on July 1<sup>st</sup> 2018, due to a new home based care model being introduced, NSW Nanny Services, is currently not taking on new families, but maintaining the current numbers we have enrolled within the programme.

Our service offered nannies the opportunity for professional development through PEAK Training in enrolling in the Smart and Skilled funded fee free Part Qualifications offering the following core units:

- Identify and Respond to Children and Young People at Risk (CHCPRT001)
- Participate in Work Health and Safety (HLTWHS001)
- Work legally and ethically (CHCLEG001)

A number of nannies took up the offer as part of their professional development, which we are anticipating will encourage them to take on further studies and enrol in the Certificate III in Early Education and Care.



## PEAK Training Report

### Nicky Lewis - RTO Team Leader

This year the PEAK Training team continued to provide quality training and administration support both to students studying accredited courses and participants enrolled in professional development workshops. As a result PEAK Training enrolments in webinars and accredited courses increased with the majority of new participants emanating from recommendations from either past participants or Family Day Care (FDC) services that have been satisfied with PEAK Training's service. This is evidence that the level and quality of customer service and support provided by the entire PEAK Training team is to date PEAK Training's competitive advantage in the market place.

PEAK Training has a history of listening to its clients which include students, FDC members and the Early Childhood sector. In response to client feedback, as well as changes within the sector such as the introduction of a revised National Quality Framework, a number of new initiatives were implemented. This included changes to the Certificate III in Early Childhood Education and Care course structure, to enable students to complete one practicum half way through the course and the second and final practicum at the end. This decision also took into consideration the Smart and Skilled funding criteria in order to receive progression funding payments during the course, rather than only commencement funding at the beginning and completion funding at the end of the course. Other initiatives included a new e-learning platform with a new user-friendly theme, the rewriting of assessments, the addition of new training packages, a new support program *Assist!* for new and existing Early Childhood Education and Care services, as well as the introduction of webinars for individual services outside of the training calendar.

It was decided that this year the training calendar was to be renamed Early Years Training Calendar and it was to be produced quarterly to be able to better service the sector, allowing PEAK Training to reflect trends, requests and sector changes as they occur. This provided PEAK Training with the opportunity to promote training sessions four times a year instead of only twice.

As mentioned, we offered a few new exciting training packages this year which included Exploring Risky Play, Understanding and Supporting Inclusion in Early Education and Care settings, a new QIP series as well as the introduction of our mini-webs the FDC Business Development series. Webinars continued to be the most popular type of training this year with more people choosing to enroll online for the convenience of attending training in their own service or home and for the affordable cost.

In April this year, NSWFDCA sponsored the Early Years Expo and we were fortunate to be invited to present two workshops. Araceli presented Becoming a FDC Educator and I presented Exploring Adventurous (Risky) Play; both were very well received. PEAK Training is a silver sponsor for the upcoming Australian Nanny Association (ANA) convention which will further strengthen our partnership with the ANA which began when we were successful in securing Smart and Skilled (S&S) funded Fee Free Part Qualifications to a number of their nannies.

PEAK Training once again partnered with NSW In-home Childcare Services, NSW Nanny Services, and some of our members to provide S&S funded Fee Free Part Qualifications training to those people who were required to either undertake entry level qualifications, transition to a new job or develop the skills they needed to acquire a job. The three units in this course sit within the Certificate III in Early Childhood Education and Care (CHC30113) and the Diploma of Early

Childhood Education and Care (CHC50113) qualifications. Once successfully completed, students/educators will be granted credits for these units thereby reducing the fee when embarking on their Certificate III or Diploma.

Other successes this year included the receipt of funding assistance through the Club Grants Program from the Board of Directors of Club Burwood RSL, to deliver community child protection training to be able to transmit the message that keeping children safe is everyone's responsibility, and a successful S&S Performance Monitoring review. In relation to the S&S Performance Monitoring review, it was heartening to receive feedback that, based on the information provided by PEAK Training and the incredibly positive responses from our students who were randomly contacted by State Training Services, there was no need to move beyond the desk audit. Students disclosed that they were contacted and mentioned that they commented on how happy they are with the excellent service provided by PEAK Training staff and the great resources.

I would like to take this opportunity to thank the PEAK Training team for their continued hard work, support and ongoing commitment to provide quality services to our clients.

### **PEAK Training Team**

Nicky Lewis – PEAK Training Team Leader  
Robyn Jurd – Student Support Officer  
Araceli Abarca – Professional Development Officer  
Kathy Nguyen – PEAK Training Administrator  
Treena Allen – FDC Support and Administrator



## Sponsors' Working Party Report

**Lisa Keighran**

The role of the Sponsors' Working Party is:

- to inform sponsors of the support which is available to them through their service membership
- to provide information on the operations of the Association's State Committee and other forums
- to engage with both community based and local government sponsors

The Working Party will endeavour to keep sponsors of FDC services up to date with information and developments of which the NSWFDCA becomes aware and asks members to encourage their sponsors to share their knowledge, expertise and challenges with us so that we can best support the ongoing provision of Family Day Care in NSW.